



facilities services overview

No matter the economic environment, your environment still requires day-to-day maintenance and upkeep. At Forrer we understand that staff reductions and decreased cash-flow can make managing your daily facility needs tough. That's why we've developed highly responsive processes that blend our knowledge, dedicated staff, available inventories, and technology to consistently and cost-effectively handle your ongoing service-related needs. Day in and day out, we've got you covered.

- **Asset Management & Inventory** - With full-time asset management technicians, top-of-the-line barcoding and report-writing technology, and a clean, secure warehouse with over 90,000 square feet of storage space, we can fully support your warehousing needs, saving you time and money.
- **Furniture Installation & Reconfiguration** - Our Steelcase-Certified Installation team is comprised of highly-trained and experienced installers, able to quickly and safely install, de-install, and re-arrange furniture of all types, getting you back to work as fast as possible.
- **Work Order Requests** - Thanks to our electronic work request process, you can easily create work orders, view work order reports, access real-time inventories, and get your daily needs addressed quickly & completely.
- **Furniture Cleaning** - An inexpensive alternative to buying new, furniture cleaning can freshen up the look and feel of your space. And with advanced fast-dry technology, we can clean your furniture after-hours & have you back to work in the morning.
- **Design** - With six full-time designers and LEED Accredited Professionals on staff, our design department can help you with any size project, from large scale moves to smaller reconfigurations. They'll work with you to help you meet your goals for aesthetics, budget, functionality, and environmental impact.
- **Furniture Removal & Disposal** - Stop worrying about what to do with your old furniture! We can quickly un-install, remove, and either redistribute, recycle, or safely dispose of old or unused furniture.